

Sandstone Elementary School
Community Council Meeting
September 29, 2022, at 3:45 PM

Attendees: Melissa Dietzel, Melanie Del Toro, Krystal Coates, Nancy Wood, Rosemarie Rojas

Excused:

The goal of our committee- Oversee the needs of the school in the areas of academics and safety and how those needs can be funded through Trust Lands

1. Welcome and introductions

2 Brief explanation of what community council does, roles etc. (video)--Mrs. Dietzel

3.. Election of Chair, Vice-chair, and Secretary

- Chair = Amanda Cardone
- Vice-Chair = Krystal Coates
- Secretary = Rosemarie Rojas

Please post phone numbers for chair and co-chair on website.

4. Data review, identify the greatest academic need, and progress

- Greatest Need at the school is reading
- Current Trustland Allotment
 - Paras - Computer lab, reading, kinder and Jr Great Books

An addendum was presented and signed to move funds from reading para to 95% instructional materials.

5. TSSA, School and Family Engagement Plan and School and Parent Compact.

\$49,000 TSSP funds the following:

.3 FTE counselor, 15 weekly hours wellness room, PBIS, partial music teacher

6. Digital Citizenship Ideas

- Are the systems adequate within financial restrictions? Make recommendations and an action plan, as needed
- Is student

education adequate – are there needs not addressed? Prepare an action plan to improve/increase education of students • Is parent education being provided to help teach digital citizenship at home? Prepare an action plan to improve parent education Is there an opportunity to encourage positive internet opportunities? Prepare an action plan to encourage positive uses of technology (optional)

5. Other questions, ideas, or concerns

RULES OF ORDER AND PROCEDURE

Elections

- Notice will be sent to parents by _____
- The secret ballot election will be held at SNDS in the office from _____
- The principal will oversee the election
- Results are available upon request
- Parents/Guardians will fill all positions by-election
- Teachers elect teacher members
- All council members elect officers for the upcoming year

Meetings

- An agenda will be made and sent to council members and posted on the school website a week prior to the meeting
- Minutes will be kept at all meetings
- In case of a tie, the vote will be brought to the non-council teachers

- Meeting- October 19th at 3:45
- Meeting - November 17th at 3:45
- Meeting - January 11th at 3:45
- Meeting- February 2nd at 3:45
- Meeting- March 1st at 3:45

Recommended Timeline for School Community Councils

Bold, Italicized Dates are Required

August and September

- Conduct Fall Elections
- First Meeting
 - Orientation for new members and schedule member training
 - Collect member contact information and set meeting schedule for the year.
 - Assign review of required website information and rules of order and procedure.
 - Elect a Chair and Co-Chair

October

- ***1st—Membership Form Submitted on School LAND Trust Website***
Members & Contact Information Updated with Meeting Schedule for the Year on School Website
- Adopt updated **Rules of Order and Procedure** and post on the school website.
- Assign needed **updates to required school website information**, complete updates and post on website. Links to Plans and Reports, funding, minutes for at least a year, invitation for parents to serve on the council.
- **Review Current School LAND Trust, TSSP Plan** and implementation of Prior Year Plans.
- **Set priorities** for the year **and set timelines**, including optional/priority projects.

November and December

- Receive and discuss **School Safety and Digital Citizenship Reports**.
- Prepare School Safety/Digital Citizenship Plan(s) with Timelines to address needs identified by the council.
- Provide input to the principal on the Positive Behavior's Plan, as needed.
- Follow-up on Timelines and projects adopted by the council.

January and February

- ***Submit Final Report Online by the Authorizer Due Date (District Review Completed by March 1)***
- **Review year to date budget** and prepare, approve and submit a **Plan Amendment** for approval, as needed.
- Participate in an **academic data discussion** in relation to the current School LAND Trust Plan implementation and **decide the academic needs the council will address** in the upcoming school year.
- Make recommendations to the principal about the **Teacher and Student Success Plan (TSSP)**.
- Follow-up with School LAND Trust, Digital Citizenship and School Safety Plan implementation.
- Discuss Child Access Routing Plan & prepare recommendations (elementary, jr. high, and middle schools).
- Follow-up on projects adopted by the council

March and April

- ***March 1st—Board Receives a Report on Prior Year School Plan Implementation.***
- ***School LAND Trust Plan Discussed, Prepared, approved by the Council and Submitted Online by District Due Date with Council Signature Form*** (recommended completion of signature form in the Council Meeting when the Plan is approved) (***District Review Completed by May 15th***)
- Wrap up Digital Citizenship, School Safety Plans, and Timeline items/projects adopted by the council.

May

- Receive a Report on Current School Plan implementation and budget.
- **Celebrate student and school year successes, including Plan implementation. Share with policy makers.**
- **Conduct elections** (before the last week of the school year if the council holds elections in the spring).

2021-2022 Please contact the School Children's Trust with questions at 801-538-7555, 7533, 7764